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| **PROJECT STATUS REPORT** | |
| **Project Name** | BookZilla |
| **For Week Ending** | October 8, 2023 |
| **Project Status** | Red |
| **Status Description** | The project status is red as no documents have been filled. The goal by next week is to finish filling up all the documents. |
| **Activities—During the Past Week** | |
| -None | |
| **Activities—Planned for Next Week** | |
| -Finish typing all the documents needed by next week | |
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| **Project Issues** | |
| -The group is a bit behind and need to catch up. | |
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| **Project Changes** | |
| -No changes | |